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How to Enter a Zoom Meeting for Participants

Before joining a Zoom meeting on a computer or mobile device, you can download the Zoom app from https://zoom.us/download. *If you are new to Zoom, consider downloading ahead of time so you can join the training session on time.* Otherwise, you will be prompted to download and install Zoom when you click a join link.

1. Each participant should have received an invite to the meeting from the host. Please note: Metro State Zoom meetings will usually come in an email from your organization or the organization you registered for training with.

The invite will look similar to this:

Join Zoom Meeting
https://minnstate.zoom.us/j/xxxxxxxxxx
 Meeting ID: xxx xxxx xxxx
Password: xxxxxx

 2. The participant will need to click on the link (example highlighted above) and may be prompted to enter the Meeting ID or password.

 3. If the participant does not have a microphone built into their computer, they will need to call in via a phone in order to communicate with the host. The meeting invite will contain phone numbers or Zoom will prompt you.

4. The participant should immediately enter the meeting.

 This information is available on the Zoom website at
https://support.zoom.us/hc/en-us